



A NEW YORK LIMITED LIABILITY PARTNERSHIP

PHONE: 973-642-8584  
FAX: 973-642-6773

ONE GATEWAY CENTER, 24TH FLOOR  
NEWARK, NJ 07102  
WWW.HAWKINS.COM

NEW YORK  
WASHINGTON  
NEWARK  
HARTFORD  
LOS ANGELES  
SACRAMENTO  
SAN FRANCISCO  
PORTLAND  
ANN ARBOR

C. STEVEN DONOVAN  
ROBERT H. BEINFELD  
ERIC J. SAPIR  
CHARLES G. TOTO  
KRISTINE L. FLYNN  
PATRICIA A. GOINS  
MICHELLE A. LOUCOPOLOS  
DAVID S. HANDLER  
ROBERT A. ERNST  
MEGAN I. FELICIANO  
NILES B. MURPHY  
DAVID ATLAS\*

\*ADMITTED IN NEW YORK ONLY

DIRECT DIAL: (973) 642-8677  
E-MAIL: MLOUCOPOLOS@HAWKINS.COM

November 26, 2019

The Borough of Sussex,  
in the County of Sussex, New Jersey

Mr. Michel Marceau  
Chief Financial Officer  
Municipal Building  
2 Main Street  
Sussex, New Jersey 07461-2397

Dear Mike:

In accordance with our conversation, I have prepared and am attaching a draft ordinance appropriating \$79,000 for the improvement of Walnut Street in and by the Borough. The appropriation is to be met, to the extent of \$44,783.04 from the proceeds of a grant received or to be received by the Borough and to the extent of \$34,216.96, from moneys available in the General Capital Reserve for Road Improvements of the Borough. Please note that a supplemental debt statement need not be prepared since this is not a bond ordinance.

Also enclosed are (a) the notice of pending ordinance that should be published with the ordinance, in full or by title, at least seven days prior to the public hearing and (b) the notice of adoption that should be published with the ordinance, in full or by title, after the ordinance is finally adopted.

Please do not hesitate to contact me if review of the draft indicates that any adjustments are necessary or desirable.

Very truly yours,

*Michelle*

Michelle A. Loucopolos

MAL:cls

Attachments

cc w/atts.: Ms. Antoinette Smith  
Mr. Thomas M. Ferry

E-mail only

**ORDINANCE # 2019-17**

**ORDINANCE PROVIDING FOR THE IMPROVEMENT OF  
WALNUT STREET IN AND BY THE BOROUGH OF  
SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY,  
AND APPROPRIATING \$79,000 THEREFOR FROM  
VARIOUS FUNDS OF THE BOROUGH.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH  
OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by the Borough of Sussex, New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$79,000, to the extent of \$44,783.04 from the proceeds of a grant received or to be received by the Borough from the New Jersey Department of Transportation and to the extent of \$34,216.96, from moneys available in the General Capital Reserve for Road Improvements of the Borough.

Section 2. The improvement hereby authorized and the purpose for the financing of which the appropriation is made as provided in Section 1 of this ordinance is the improvement of Walnut Street in and by the Borough, including the construction or reconstruction thereof, together with all milling, equipment, site work, work and materials necessary therefore or incidental thereto, and all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Borough Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

---

Antoinette Smith  
Municipal Clerk

---

Katherine Little, Mayor

Introduced: December 3, 2019  
Adopted: December 17, 2019

**(TO BE PUBLISHED WITH THE ORDINANCE, IN FULL OR BY TITLE, AND POSTED WITH THE ORDINANCE, IN FULL, AFTER INTRODUCTION AND AT LEAST SEVEN DAYS PRIOR TO THE PUBLIC HEARING)**

**NOTICE OF PENDING ORDINANCE**

**ORDINANCE PROVIDING FOR THE IMPROVEMENT OF WALNUT STREET IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$79,000 THEREFOR FROM VARIOUS FUNDS OF THE BOROUGH.**

The ordinance, the title of which is published herewith, was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Sussex, in the County of Sussex, New Jersey, held on December 3, 2019. It will be further considered for final passage after public hearing thereon, at a meeting of said Borough Council to be held in the Municipal Building in said Borough on December 17, 2019 at 7:00 o'clock P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office in said Municipal Building to the members of the general public who shall request the same. The purpose of said ordinance is to appropriate \$79,000, to the extent of \$44,783.04 from the proceeds of a grant received or to be received by the Borough and to the extent of \$34,216.96, from the General Capital Reserve for Road Improvements of the Borough for the improvement of Walnut Street in and by the Borough.

/s/ Antoinette Smith  
Borough Clerk

**(TO BE PUBLISHED WITH THE ORDINANCE, IN FULL OR BY TITLE,  
AFTER FINAL PASSAGE)**

**NOTICE OF ADOPTION**

**ORDINANCE PROVIDING FOR THE IMPROVEMENT OF  
WALNUT STREET IN AND BY THE BOROUGH OF  
SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY,  
AND APPROPRIATING \$79,000 THEREFOR FROM  
VARIOUS FUNDS OF THE BOROUGH.**

The ordinance, the title of which is published herewith, was duly and finally adopted by the Borough Council of the Borough of Sussex, in the County of Sussex, New Jersey, on December 17, 2019.

/s/ Antoinette Smith  
Borough Clerk