

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
NOVEMBER 2, 2016**

- A. **Mayor Little** will call the meeting of **November 2, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for November 2, 2016.

- E. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- F. **DISCUSSION:**

At this time a discussion will take place concerning introducing an ordinance regarding abandoned properties in the Borough of Sussex.

- G. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

- J. **OLD BUSINESS:**

- K. **NEW BUSINESS:**

- 1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on October 18, 2016. (Absent: Dykstra, Meyer)
(Motion requested by Clerk)

- 2. **Resolution 2016-215R – Fourth Quarter 2016 Water/Sewer Adjustments**

A motion is in order to adopt Resolution 2016-215R approving the Water/Sewer Collector's adjustments for the fourth quarter 2016.
(Motion requested by Water/Sewer Collector)

3. Resolution 2016-216R - Adopting a Conflict of Interest Policy

A motion is in order to adopt Resolution 2016-216R establishing a conflict of interest policy. (Motion requested by Grant Writer)

4. Resolution 2016-217R - Eagle Scout Recognition

A motion is in order to adopt Resolution 2016-217R congratulating Joseph Barta for achieving the rank of Eagle Scout as a member of Boy Scout Troop 84. (Motion requested by Mayor)

5. Resolution 2016-218R - Crossing Guard Hire

A motion is in order to adopt Resolution 2016-218R approving the hire of Jon Chegwiddden as a Crossing Guard for the Borough of Sussex at \$10.00 per hour. (Motion requested by the Administrator)

6. Resolution 2016-219R - Authorizing Refund

A motion is in order to adopt Resolution 2016-219R authorizing refund of \$5,935.68 to Dan Faber for redemption of tax sale Certificate #15-03. (Motion requested by Tax Collector)

- L. OPEN PUBLIC SESSION: Mayor Little will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, Mayor Little will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Little will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Contract Negotiations

Purchase of Real Property

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Little will request a motion to adjourn out of Executive Session and return to the regular order of business.

Resolution 2016- 220R – Redevelopment Consulting Services

A motion is in order to adopt Resolution 2016-220R authorizing the Mayor and/or Clerk to enter into a contract with NW Financial Group, 2 Hudson Place, 3rd Floor, Hoboken, NJ 07030 for redevelopment consulting services.

7. **Introduction Ordinance 2016-25 – \$25,000.00 from Capital Improvement Fund**

A motion is in order to introduce Ordinance 2016-25 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR THE PURCHASE OF 1 EAST MAIN ST AND APPROPRIATING \$25,000.00 FROM THE GENERAL CAPITAL IMPROVEMENT FUND”.

(Motion requested by Clerk)

FINAL READING: November 15, 2016

8. **Renew Interlocal Agreement for Tax Collector Services**

A motion is in order to direct the Mayor to enter into an Interlocal agreement with Wantage Township for Tax Collector services from November 1, 2016 to October 31, 2020.

- N. **ADJOURNMENT:** **Mayor Little** will request a motion to adjourn the meeting.