

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
AUGUST 18, 2015**

---

- A. **Mayor Rose** will call the meeting of **August 18, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for August 18, 2015.

E. **PUBLIC HEARING**

The Borough of Sussex is proposing a grant application under the Small Cities Community Development Block Grant Program in the amount of \$400,000 for Lake Rutherford Dam Repair. Stephen Welsh, Bruno Associates, will explain the purpose of the hearing.

**Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the Small Cities Community Development Block Grant in the amount of \$400,000 for Lake Rutherford Dam.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

F. **NEW BUSINESS:**

1. **Resolution 2015-127R – 2016 Small Cities CDBG Grant Application**

A motion is in order to adopt Resolution 2015-127R authorizing the submission of a grant application to the New Jersey Department of Community Affairs for approximately \$400,000 to carry out a project to rehabilitate the Lake Rutherford Dam (Motion requested by Grant writer)

G. **PRESENTATIONS:**

Gerry Gardner, Sussex Borough Utility Manager, will present an update concerning the Water/Sewer Utility.

H. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

I. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

- J. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

- K. **NEW BUSINESS:**

**2. Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on July 21, 2015. (Absent: Holowach)  
(Motion requested by Clerk)

**3. Resolution 2015-120R – 2015 Salary and Wages**

A motion is in order to adopt Resolution 2015-120R establishing the salaries and wages of certain Borough employees for the year 2015. (Motion requested by Clerk)

**4. Resolution 2015-121R – Declaring Support for the JCP&L Reinforcement Project**

A motion is in order to adopt Resolution 2015-121R declaring Sussex Borough support for the JCP&L Montville Whippany Reinforcement Project  
(Motion requested by Mayor)

**5. Resolution 2015-122R – Special Meeting**

A motion is in order to adopt Resolution 2015-122R scheduling a Special Meeting to be held on Tuesday, September 8, 2015, at 6:30pm at the Sussex Municipal Building, 2 Main Street, Sussex, NJ 07461 to discuss the brick pavers on Main Street, Fountain Square, and Newton Avenue. NO FORMAL ACTION WILL BE TAKEN. (Motion requested by Clerk)

**6. Resolution 2015-123R – Water EDU Adjustment**

A motion is in order to adopt Resolution 2015-123R approving Water/Sewer account number 6771 shall be considered for the purpose of EDU determination as a deed restricted community. (Motion requested by Water/Sewer Collector)

**7. Resolution 2015-124R – Water/Sewer Customer Payment Plan Extension Request**

A motion is in order adopt Resolution 2015-124R approving the customer's request for a payment plan. (Motion requested by Water/Sewer Customer)

**8. Resolution 2015-125R – Third Quarter 2015 Water/Sewer Adjustments`**

A motion is in order to adopt Resolution 2015-125R approving water/sewer adjustment for the third quarter 2015. (Motion requested by Water/Sewer Collector)

**9. Resolution 2015-126R – Water/Sewer EDU Clarification**

A motion is in order to adopt Resolution 2015-126R authorizing that any restaurant with outside seating must have those seats counted to determine the total EDU count and to authorize the Clerk to execute a contract with an independent party to verify counts of all rooms, seats, etc. utilized to figure the EDU count for the Sussex Inn at a cost not to exceed \$5,000.00. (Motion requested by Rate Study Committee)

- L. OPEN PUBLIC SESSION: Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, Mayor Rose will request a motion to close the meeting to the public and return to the regular order of business.

- M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property and personnel matters.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

**10. Appointment of DPW Director**

A motion is in order to enter into an agreement with \_\_\_\_\_ as the DPW Director in the amount of \$\_\_\_\_\_ per annum.  
(Motion requested by Personnel Committee)

- N. OLD BUSINESS:

**1. Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION."  
(Motion requested by CFO)

**Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04**

- O. ADJOURNMENT: Mayor Rose will request a motion to adjourn the meeting.