

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
MARCH 20, 2018**

- A. **Mayor Little** will call the meeting of **March 20, 2018** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for March 20, 2018.

E. **PRESENTATIONS:**

There are no presentations scheduled.

F. **DISCUSSION:**

There will be a discussion with Steve Welsh, of Bruno Associates.

- G. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on March 6, 2018. (Absent: Brennan) (Motion requested by Clerk)

2. **Resolution 2018-59R – Resolution for Redemption**

A motion is in order to adopt Resolution 2018-59R authorizing the refund of \$2,798.80 to US Bank Cust for PC7 for redemption of Tax Sale Certificate #2017-004. (Motion requested by Tax Collector)

3. **Resolution 2018-60R – Proclamation of April as Child Abuse Prevention Month**

A motion is in order to adopt Resolution 2018-60R proclaiming April as Child Abuse Prevention Month.

4. Resolution 2018-61R – Customers Request Water/Sewer Adjustment

A motion is in order to adopt Resolution 2018-61R approving the customer's request for a \$2,200.00 to be applied to their account for sewerage charges not incurred due to a burst pipe. (Motion requested by Water/Sewer Customer)

5. Resolution 2018-62R - Award an Emergency Contract to Wm. H. Wilson Enterprises, Inc.

A motion is in order to adopt Resolution 2018-62R awarding an emergency contract to Wm. H. Wilson Enterprises, Inc. in the amount of \$18,889.30 for the repair of a sewer force main on US Route 23 on March 2, 2018.

6. Adoption of Ordinance 2018-01- ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$186,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH.

A motion is in order to adopt Ordinance 2018-01 - ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$186,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH.

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance 2018-01.

7. Adoption of Ordinance #2018-03 – Joint Municipal Court

A motion is in order to adopt Ordinance 2018-03 - an Ordinance to repeal Ordinance 2011-03 of the Borough of Sussex, abolishing the municipal court for the Township of Wantage, the Borough of Sussex and the Township of Stillwater and establishing a municipal court for the Township of Wantage, Borough of Sussex, Township of Stillwater and the Borough of Branchville.

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance 2018-03.

8. Introduction Ordinance 2018-04 – Amend subsection 13-3.4, entitled “Sewer System Charges”

A motion is in order to introduce An Ordinance to amend Subsection 13-3.4, entitled “sewer system charges”, of section 13-3, entitled “fees”, of Chapter XIII, entitled “water and sewer”, of the code of the Borough of Sussex, County of Sussex, State of New Jersey.

FINAL READING: APRIL 3, 2018

9. Introduction Ordinance 2018-05 – Establish a Cap Bank

A motion is in order to introduce Ordinance 2018-05 entitled “CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).” (Motion requested by CFO)

FINAL READING: APRIL 3, 2018

- L. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Little will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Personnel

Purchase of Real Property

Redevelopment Area

Contract Negotiations

Pending Litigation

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Little will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. NEW BUSINESS: (Continued)

10. Resolution 2018-63R Dog Census

A motion is in order to approve Resolution 2018-63R authorizing the Mayor and/or Administrator to enter into an agreement with Vernon Township to conduct a Borough wide dog census in 2018 for a cost not to exceed \$1,750.00. (Motion requested by Clerk)

O. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.