

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX  
HELD VIA THE INTERNET AT 7:00 P.M. ON  
SEPTEMBER 15, 2020**

Mayor Meyer led the assembly in the flag salute and requested a moment of silence.

Mayor Meyer stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

Mayor Meyer called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Michael Brennan, Mr. Walter Cleary, III, Mr. Charles H. Fronheiser, Mrs. Linda Masson, Mr. Mario Poggi and Mayor Edward Meyer.

Absent: Mr. Robert Holowach

Also present: Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A., Mrs. Antoinette Smith, Clerk/Administrator and Mrs. Melissa Morales, Deputy Clerk

Absent: None

**APPROVAL OF AGENDA**

Mr. Fronheiser made a motion to approve the agenda for September 15, 2020. Motion seconded by Mrs. Masson.

Mr. Poggi made a motion to amend the agenda to add Resolutions 2020-140R through Resolutions 2020-143R, after Executive Session. Motion seconded by Mr. Fronheiser.

Upon roll call vote to amend:

Ayes: Cleary, Fronheiser, Masson, Poggi

Nays: Brennan

Abstentions: None

Absent: Holowach

Upon roll call vote as amended:

Ayes: Cleary, Fronheiser, Masson, Poggi

Nays: Brennan

Abstentions: None

Absent: Holowach

**CONSENT AGENDA:**

Mayor Meyer requested that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

Mr. Fronheiser made a motion to approve the consent agenda of September 1, 2020. Motion seconded by Mrs. Masson.

**CORRESPONDENCE** (ACCEPTANCE, FOR FILING ONLY, OF THE FOLLOWING):

1. Resolution from the Borough of Franklin Regarding the November 2020 Election.
2. Resolution from Sandyston Township Opposing the Exclusive use of Mail-In Ballots for the General Election in November 2020.
3. Resolution from Sandyston Township urging Governor Murphy to Reopen Business in New Jersey in the Immediate Future.
4. Mayor's Notes.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Clerk's Report for the month of August 2020.
2. Construction Department Report for the month of August 2020.
3. Grant Writer's Report August 2020.
4. Property Maintenance Department Report for the month of August 2020.

5. Tax Collector's Report for the month of August 2020.
6. Treasurer's Reports January 2020 through August 2020.
7. Water Sewer Collector Report for the month of August 2020.
8. Zoning Department Report August 2020.
9. Delinquent/Unpaid Utility Properties report as of September 11, 2020.
10. Delinquent/Unpaid Property Tax report as of September 11, 2020.

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

**RESOLUTIONS:** (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of September 15, 2020

Upon roll call vote:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**OLD BUSINESS:**

**Resolution 2020-131R – CLOSURE OF MAIN STREET, NEWTON AVENUE FOR SUSSEX DAY OCTOBER 24, 2020**

Mrs. Masson made a motion to adopt Resolution 2020-131R for the Closure of Main Street, Newton Avenue for Sussex Day October 24, 2020. Motion seconded by Mr. Brennan.

Upon roll call vote:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**Adoption of Ordinance 2020-14 AMENDING PARAGRAPH J, ENTITLED "QUARTERLY CHARGES FOR USE OF WATER AND SEWER", OF SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES", OF CHAPTER XXIV, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY**

Mrs. Masson made a motion to adopt Ordinance 2020-14 AMENDING PARAGRAPH J, ENTITLED "QUARTERLY CHARGES FOR USE OF WATER AND SEWER", OF SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES", OF CHAPTER XXIV, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY Motion seconded by Mr. Fronheiser.

**BEFORE FINAL ROLL CALL MAYOR MEYER OPENED THE MEETING TO THE PUBLIC FOR ANY QUESTIONS OR CONCERNS REGARDING ORDINANCE 2020-14.**

Upon roll call vote:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**NEW BUSINESS:**

**Approval of Meeting Minutes**

Mr. Fronheiser made a motion to approve the meeting minutes and Executive Session of the Meeting held on September 1, 2020. (Absent: None) Motion seconded by Mr. Poggi.

Upon roll call vote:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**Resolution 2020-137R through 2020-139R**

Mr. Fronheiser made a motion to adopt Resolution 2020-137R through 2020-139R:

**Resolution 2020-137R – Renewal of Inactive Liquor License**

**Resolution 2020-138R – Liquor License Renewal**

**Resolution 2020-139R – Resolution in Support of In Person Voting**

Motion seconded by Mr. Cleary.

Mrs. Masson made a motion to amend Resolution 2020-139R to include changes as discussed. Motion seconded by Mr. Poggi.

Upon roll call vote to amend:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

Upon roll call vote with amendments:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**PRESENTATIONS:**

There were no presentations scheduled.

**DISCUSSION:**

There was a discussion regarding the raw waterline project.

There was a discussion regarding Lime Energy Proposals on energy savings for the Borough Hall, DPW garage and the Cornerstone Playhouse Theater.

There was a brief discussion regarding technologies for the office.

**OPEN PUBLIC SESSION:**

Mr. Poggi made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes. Motion seconded by Mr. Fronheiser.

All were in favor.

Siobhan Carroll, 54 Hamburg Ave., (Ms. Lira spoke on her behalf), stated she had issues getting into the meeting. Ms. Carroll thanks the Council for approving the Resolution for Sussex Day. Ms. Carroll held a brief discussion on the Vote-by-Mail Resolution.

Damaris Lira, 12 Lakeview Terr., held a brief discussion regarding grants.

There being no one else who wished to address the Governing Body, Mrs. Masson made a motion to close the meeting to the public. Motion seconded by Mr. Fronheiser.

All were in favor.

**EXECUTIVE SESSION**

In accordance with the provisions of the Open Public Meetings Act, Mr. Fronheiser made a motion to adjourn into closed executive session to discuss **Personnel, Purchase of Real Property, Redevelopment Area, Contract Negotiations and Pending Litigation**. Motion seconded by Mrs. Masson.

All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 8:45 p.m. and Mr. Fronheiser made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mr. Poggi.

All were in favor.

**Resolution 2020-140R through 2020-143R**

Mr. Fronheiser made a motion to adopt Resolution 2020-140R through 2020-143R:

**Resolution 2020-140R Appointment to Recreation Committee (revised)**

**Resolution 2020-141R Crossing Guard Hire**

**Resolution 2020-142R Resignation of Borough Employee**

**Resolution 2020-143R Donation of a minivan from Sussex County**

Motion seconded by Mrs. Masson.

Upon roll call vote:

Ayes: Brennan, Cleary, Fronheiser, Masson, Poggi

Nays: None

Abstentions: None

Absent: Holowach

**COUNCIL COMMENTS**

Mayor Meyer allowed for comments from each council member.

Mayor Meyer stated he will be in attendance for the grand opening of Thrifty Store on 70-72 E. Main from 2-5pm. He invited the Council members.

Mr. Fronheiser stated the baseball recreation needs to contact Mrs. Smith and not go directly to the DPW regarding any work they may need done to the field.

Mr. Brennan offered no comment.

Mrs. Masson offered no comment.

Mr. Poggi offered no comment.

**ADJOURNMENT**

There being no further items for discussion by the Council President and Council, Mr. Poggi made a motion to adjourn the meeting. Motion seconded by Mr. Fronheiser.

All were in favor.

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Edward Meyer, Mayor

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Antoinette Smith, Municipal Clerk

Date Approved: October 6, 2020