

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
JUNE 19, 2018**

Mayor Little called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Michael Brennan, Mrs. Linda Masson, Mr. Edward Meyer, Mr. Mario Poggi and Mayor Katherine Little.

Absent: Mr. Walter Cleary III, Mr. Robert Holowach

Also present: Mr. Michael Restel, Municipal Administrator, Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A., and Mrs. Antoinette Smith, Clerk.

Absent: None

Mayor Little led the assembly in the flag salute and requested a moment of silence.

Mayor Little stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

APPROVAL OF AGENDA

Mr. Meyer made a motion to approve the agenda for June 19, 2018 as amended. Motion seconded by Mr. Poggi.

Mr. McGovern makes a motion to suspend Robert's Rules and add an additional Executive Session and an addendum to Resolution 2018-100R.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

Upon roll call vote on the amended agenda:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

PRESENTATIONS:

James Schappell from Houser Engineering gave a presentation regarding an update on the EPA inspection at the water treatment plant.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mr. Poggi made a motion to adjourn into closed executive session to discuss **Contract Negotiations**. Motion seconded by Mr. Meyer.

All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 8:28 p.m. and Mrs. Masson made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mr. Brennan.

All were in favor.

NEW BUSINESS (cont'd)

Resolution #2018-100R-Authorizing Negotiations for Water Treatment Plant Operator Under N.J.S.A. 40A:11-5(3)

Mrs. Masson made a motion to approve Resolution 2018-100R authorizing negotiations for Water Treatment Plant Operator under N.J.S.A. 40A:11-5(3). Motion seconded by Mr. Meyer.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

DISCUSSION:

There are no discussions scheduled.

COMMITTEE REPORTS: Mayor Little opened the floor to each member of the Council to offer their respective committee reports.

Mrs. Masson stated the Grant Committee met this afternoon. They went over all their existing projects in which they have grants for and they also discussed any pending and new grant applications that they would like to put in. Mrs. Masson stated regarding the school issues, Mayor Wayne Levante of Newton has contacted Steve Sweeny to move the school consolidation issue forward.

Mr. Brennan offered no report at this time.

Mr. Poggi stated personnel hired a new DPW worker. Mr. Poggi stated he and the Mayor corrected the salary ranges for certain positions in which an Ordinance will be introduced today with the changes. Mr. Poggi congratulated Toni Smith on becoming the Borough Clerk. Mr. Poggi stated he approved the bills on Saturday, June 16, 2018. Mr. Poggi stated there was an accident outside the theater on Thursday where a gentleman hit the theater wall.

Mr. Meyer stated the next Planning/Zoning meeting is Monday, June 25, 2018. Mr. Meyer stated outdoor concerts were discussed at their last meeting. The Planning/Zoning Board wanted to know if Council would like them to look at Ordinances regarding limiting concerts in any way in the Town. There were also concerns about restroom availability and proper parking during the concerts. Mr. Meyer stated he has received a few applications for the Shade Tree Committee that would be used for the Emerald Ash Borer.

Mayor Little stated the Recreation Committee held their annual Miss Sussex Contest on Friday, June 8, 2018 at the Sussex Middle School. There were two contestants for Miss Sussex, three for Little Miss Sussex and one for Little Mister Sussex. Mayor Little stated on June 12, 2018 at noon, there was a meeting with Mike Restel, Administrator; Toni Smith, Clerk; Rich Klein, Planning/Zoning Board Chairman and Dixie Ferrington, Board Secretary to discuss a few issues that were coming up. Mayor Little stated on June 18, 2018, she attended the Sussex County Agriculture Development Board meeting. They discussed the water pipeline project from Lake Rutherford down to the Agriculture Preservation property. James Schappelle gave an excellent presentation. Attorney Frank McGovern was present and provided guidance. The Board approved the Resolution with a few minor revisions. Mayor Little stated the Grant Committee met today to review Grants that are in the works and those that the Borough would like to apply for. Mayor Little stated she and Mike will be going down to Trenton on June 28, 2018 to meet with State Officials concerning the water pipeline from Lake Rutherford. Mayor Little stated due to the many problems they have encountered on Main Street, there have been some unpleasant changes regarding the gazebo and benches.

CONSENT AGENDA:

Mayor Little requested that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

Mrs. Masson made a motion to accept the consent agenda of June 19, 2018. Motion seconded by Mr. Poggi.

CORRESPONDENCE (ACCEPTANCE, FOR FILING ONLY, OF THE FOLLOWING):

1. Resolution from the Township of Hampton in support of the "Campaign to Change Direction" initiative in Sussex County.
2. Resolution from the Township of Hampton regarding State Highway 23 and Gingerbread Castle Road Improvement.
3. Planning/Zoning Board minutes from March 12, March 26 and April 23, 2018 are available online and at the Municipal Building.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Clerk's Receipts Report for the month of May 2018.
2. Construction Department Report for the month of May 2018.
3. Grant Report for the month of May 2018.
4. Property Maintenance Department Report for the month of May 2018.
5. Tax Collector's Report for the month of May 2018.
6. Utility Receipts report for the month of May 2018.
7. Vacant Property Report for the month of May 2018.
8. Zoning Report for the month of May 2018.
9. Delinquent Utility Properties report as of June 15, 2018.
10. Unpaid Utility Properties report as of June 15, 2018.
11. Water Shut Off report as of June 15, 2018.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. NJ State Firemen's Association Application from Katherine N. Muller.

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of June 19, 2018.

Upon roll call vote to accept the Consent Agenda:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

OPEN PUBLIC SESSION:

Mr. Poggi made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 10 minutes. Motion seconded by Mr. Brennan.

All were in favor.

Steven Denman, 32 Bank Street. Mr. Denman is a business owner at 22 Main Street, "Respectrum Arts". Mr. Denman discussed his concerns about the Borough.

Stephanie McKay, 23 Willow Street, Recreation Chairperson. Ms. McKay expressed her concerns on behalf of the Recreation Commission regarding the removal of the Christmas tree in Deckertown Common Park.

There being no one else present who wished to address the Governing Body, Mrs. Masson made a motion to close the meeting to the public. Motion seconded by Mr. Poggi.

All were in favor.

OLD BUSINESS:

NEW BUSINESS (continued):

Approval of Meeting Minutes

Mrs. Masson made a motion to approve the meeting minutes of the Regular Meeting and Executive Session held on June 6, 2018. Motion seconded by Mr. Poggi. (Absent: Meyer) (Motion requested by Clerk)

Upon roll call vote to accept meeting minutes of June 6, 2018:

Ayes: Brennan, Masson, Poggi

Nays: None

Abstentions: Meyer

Absent: Cleary, Holowach

Resolution 2018-93R – Liquor Licenses Renewals

Mr. Poggi made a motion to adopt Resolution 2018-93R approving the renewal of the following liquor licenses for the license period of July 1, 2018 – June 30, 2019. Motion seconded by Mr. Meyer.

FOUNTAIN SQUARE INN
82 Fountain Square Inn, Sussex, NJ 07461
License #1921-33-002-001

ZIGGY KPZ INC, T/A THE GREEN RESTAURANT AND PUB
14 Newton Ave, Sussex, NJ 07461
License #1921-33-003-005

TEACH PADRAIG, LLC, T/A PATRICKS WINE BARN
38 Hamburg Avenue, Sussex, NJ 07461
License #1921-44-005-002

SUSSEX INN INC., T/A SUSSEX INN
9 Main Street, Sussex, NJ 07461
License #1921-33-004-004

Upon roll call vote:
Ayes: Brennan, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary, Holowach

Resolution 2018-94R – Correcting Budget Entries

Mrs. Masson made a motion to adopt Resolution 2018-94R approving correcting budget entries.
Motion seconded by Mr. Poggi.

Upon roll call vote:
Ayes: Brennan, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary, Holowach

Resolution 2018-95R -In support of the “CAMPAIGN TO “CHANGE DIRECTION” Initiative in Sussex County to Raise Awareness that there can be no Health without Mental Health, provide an effective way to eliminate stigma associated with mental illness and encourage those who are affected to seek services and feel supported by their community.

Mr. Poggi made a motion to adopt Resolution 2018-95R -In support of the “CAMPAIGN TO “CHANGE DIRECTION” Initiative in Sussex County to Raise Awareness that there can be no Health without Mental Health, provide an effective way to eliminate stigma associated with mental illness and encourage those who are affected to seek services and feel supported by their community. Motion seconded by Mrs. Masson.

Upon roll call vote:
Ayes: Brennan, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary, Holowach

RESOLUTION 2018-96R TO PURCHASE 4’ X 8’ DOUBLE-SIDED TEKSTAR ELECTRONIC SIGN

Mr. Meyer made a motion to adopt Resolution 2018-96R to purchase a 4’ x 8’ double-sided Tekstar Electronic Sign. Motion seconded by Mr. Poggi.

Upon roll call vote:
Ayes: Brennan, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary, Holowach

Introduction of Ordinance 2018-07 Amending Ordinance #2016-04 Fixing the Salaries of Certain Officers and Employees of the Borough of Sussex, County of Sussex and State of New Jersey.

Mr. Poggi made a motion to introduce Ordinance 2018-07 Amending Ordinance #2016-04 Fixing the Salaries of Certain Officers and Employees of the Borough of Sussex, County of Sussex and State of New Jersey. Motion seconded by Mr. Meyer.

Final Reading will be July 17, 2018.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

OPEN PUBLIC SESSION:

Mrs. Masson made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 10 minutes. Motion seconded by Mr. Poggi.

All were in favor.

Steven Denman, 32 Banks Street. Mr. Denman discussed his views on Resolution 2018-96R, the double-sided sign.

Georgeanna Stoll, 18 Hill Street. Ms. Stoll asked what happened with the Christmas tree lights that were purchased last year. She would like them back. Ms. Stoll stated Recreation was not notified of their budget cut.

There being no one else present who wished to address the Governing Body, Mr. Poggi made a motion to close the meeting to the public. Motion seconded by Mr. Meyer.

All were in favor.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mrs. Masson made a motion to adjourn into closed executive session to discuss **Personnel, Purchase of Real Property, Redevelopment Area, Contract Negotiations and Pending Litigation**. Motion seconded by Mr. Poggi.

All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 10:18 p.m. and Mrs. Masson made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mr. Poggi.

All were in favor.

NEW BUSINESS: (Continued)

Resolution 2018-97R –DPW Laborer and Clean Communities Hire

Mr. Poggi made a motion to adopt Resolution 2018-97R approving the hire of Ben Schneider as a seasonal DPW Laborer and Clean Communities Worker at \$12.00 per hour. Motion seconded by Mrs. Masson.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

Resolution #2018-98R New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award State Aid Project

Mr. Poggi made a motion to adopt Resolution #2018-98R New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award State Aid Project. Motion seconded by Mr. Meyer.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

Resolution 2018-99R – Resolution authorizing amendment to contract for Professional Services for Special Projects Engineer for Lake Rutherford Dam Project

Mrs. Masson made a motion to adopt Resolution 2018-99R authorizing amendment to contract for Professional Services for Special Projects Engineer for Lake Rutherford Dam Project. Motion seconded by Mr. Poggi.

Upon roll call vote:

Ayes: Brennan, Masson, Meyer, Poggi

Nays: None

Abstentions: None

Absent: Cleary, Holowach

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Masson made a motion to adjourn the meeting. Motion seconded by Mr. Poggi.

All were in favor.

Katherine Little, Mayor

Antoinette Smith, Clerk

Approved: July 17, 2018