

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
DECEMBER 15, 2015**

- A. **Council President Masson** will call the meeting of **December 15, 2015** to order. Clerk will call the roll.
- B. **Council President Masson** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Council President Masson** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for December 15, 2015.

- E. **PRESENTATIONS:**

Dr. Alma Ratcliffe, CEO of Saint Clare's Dover and Brian Finestein, CEO of Saint Clare's Denville will share information and answer questions concerning the acquisition by Prime Healthcare Services of Saint Clare's Sussex.

Tom Ferry will discuss the impact of the \$400,000 Small Cities Community Development Block Grant that Sussex Borough was awarded on December 1, 2015.

- F. **NEW BUSINESS:**

1. Adoption Ordinance 2015-23 – Addendum Route 23 Redevelopment Plan

A motion is in order to adopt Ordinance 2015-23 entitled "ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY ADOPTING ADDENDUM # 1 OF THE ROUTE 23 REDEVELOPMENT PLAN PERTAINING TO AREA C OF THE ROUTE 23 REDEVELOPMENT AREA, AS PREPARED BY THE NELSON CONSULTING GROUP AND RECOMMENDED BY THE SUSSEX BOROUGH PLANNING BOARD."

(Motion requested by Planning/Zoning Board)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-23

- G. **COMMITTEE REPORTS:** **Council President Masson** will allow each member of the Council to present their respective committee reports.
- H. **CONSENT AGENDA:** **Council President Masson** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Council President Masson** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Council President Masson** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Council President Masson** will request a motion to open the meeting to the public for any questions or comments concerning items on the

agenda for which no public discussion is provided. All comments should be directed to the Council President and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Council President Masson** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

1. **Adoption Ordinance 2015-16 – \$500,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-16 entitled “BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.”
(Motion requested by Council)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-16

K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on June 16, 2015. (Absent: Stendor)
(Motion requested by Clerk)

2. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on November 4, 2015. (Absent: Stendor)
(Motion requested by Clerk)

3. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Special Meeting held on November 10, 2015. (Absent: Dykstra, Holowach) (Motion requested by Clerk)

4. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on December 1, 2015. (Absent: Stoll)
(Motion requested by Clerk)

5. **Resolution 2015-169R – Support Bicycle Lanes on NJSH Route 23**

A motion is in order to adopt Resolution 2015-169R hereby supporting bicycle lanes along both the northbound and southbound lanes of New Jersey State Highway Route 23. (Motion requested by NJDOT)

6. **Resolution 2015-170R – EDU Adjustment for Account #850**

A motion is in order to adopt Resolution 2015-170R authorizing that account number 850 shall be considered for the purpose of EDU determination at 0.70 EDU per washer based on 18 washing machines.
(Motion requested by Water/Sewer Collector)

7. **Resolution 2015-172R – Tax Payment Refund**

A motion is in order to adopt Resolution 2015-172R hereby authorizing the refund to US Bank Cust for PC6, LLC Sterling National, Block 505 Lot 21.01 in the amount of \$84.79 (Motion requested by Tax Collector)

8. Resolution 2015-173R – Transfers between Budget Appropriations

A motion is in order to adopt Resolution 2015-173R authorizing transfers between budget appropriations. (Motion requested by CFO)

9. Adoption Ordinance 2015-19 – Amending Chapter XXIV, Section 24-1.4

A motion is in order to adopt Ordinance 2015-19 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX” (Motion requested by Councilman Holowach)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-19

10. Adoption Ordinance 2015-20 – Amending Chapter XXIV, Section 24-1.4

A motion is in order to adopt Ordinance 2015-20 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX” (Motion requested by Council President Masson)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-20

11. Adoption Ordinance 2015-21 – Amending Chapter XIII, Entitled “Water and Sewer”

A motion is in order to adopt Ordinance 2015-21 entitled “AN ORDINANCE AMENDING CHAPTER XIII, ENTITLED “WATER AND SEWER”, OF THE CODE OF THE BOROUGH OF SUSSEX TO ADD NEW SECTION ENTITLED “SALE OR LONG-TERM LEASE OF WATER OR WASTEWATER ASSETS”.” (Motion requested by Council President Masson)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-21

- L. OPEN PUBLIC SESSION: **Council President Masson** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Council President and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Council President Masson** will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION – IF REQUESTED

Council President Masson will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiations concerning, possible purchase of real property, Water Operator Services, proposed redevelopment agreement and potential litigation.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Council President Masson will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. OLD BUSINESS:

2. **Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.
(Motion requested by CFO)

Before final roll call Council President Masson will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04

3. **Resolution 2015-171R – Redevelopment Agency**

A motion is in order to adopt Resolution 2015-171R approving and authorizing the execution of Redevelopment Agreement with Sussex/Wantage 285 Urban Renewal, LLC (Motion requested by Clerk)

O. ADJOURNMENT: **Council President Masson** will request a motion to adjourn the meeting.