

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
FEBRUARY 3, 2015**

- A. **Mayor Rose** will call the meeting of **February 3, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that “This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”
- D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for February 3, 2015.

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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E. **PRESENTATIONS:**

Tom Maellaro, Animal Control Officer will present a report concerning a barking dog incident on Bank Street.

- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- G. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

I. ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

J. OLD BUSINESS:

1. Resolution 2015-33R – Special Council Meeting

A motion is in order to adopt Resolution 2015-33R scheduling a Special Meeting of the Governing Body of the Borough of Sussex, on January 28, 2015.
NO FORMAL ACTION WILL BE TAKEN. (Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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K. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on January 20, 2015. (Absent: None)
(Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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2. Resolution 2015-35R – First Quarter 2015 Water/Sewer Adjustments

A motion is in order to adopt Resolution 2015-35R approving water/sewer adjustment for the first quarter 2015. (Motion requested by Water/Sewer Collector)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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3. Resolution 2015-36R – Recreation Committee Appointments

A motion is in order to adopt Resolution 2015-36R approving the Mayor's appointments of Alexis Horvath and Myles Kuperus to the Sussex Recreation Committee for a three year term expiring on December 31, 2017.
(Motion requested by Mayor Rose)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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4. Resolution 2015-37R – Board of Health Appointment

A motion is in order to adopt Resolution 2015-37R approving the Mayor’s appointment of Alexis Horvath to the Sussex Board of Health for a two year term expiring on December 31, 2016. (Motion requested by Mayor Rose)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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5. Resolution 2015-38R – Recycling Coordinator Shared Service Agreement

A motion is in order to adopt Resolution 2015-38R authorizing a shared service agreement with the Sussex County Municipal Utilities Authority for the provision of Certified Recycling Professional services to certify and submit the 2014 recycling tonnage report to the NJDEP, at a cost of \$250.00. (Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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6. Resolution 2015-39R – Award of Contract to Remove Broken Water Valve

A motion is in order to adopt Resolution 2015-39R awarding a contract to Jorrey Excavating, Inc. to remove a broken six inch water valve on Sussex Borough’s water main located at the intersection of Hamburg Avenue and Brookside Avenue. (Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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7. Resolution 2015-40R – Recommendations of the Rate Structure Committee

A motion is in order to adopt Resolution 2015-40R adopting the recommendations of the Rate Structure Committee. (Motion requested by Rate Structure Committee)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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8. Approval of Dog Census Agreement

A motion is in order to approve an agreement with Vernon Township to conduct a Borough wide dog census in 2015 for a cost not to exceed \$1,750.00.
(Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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9. Approval of Generator Service Contract

A motion is in order authorize the Clerk to execute a agreement with Kraft Power Corporation, 241 West Parkway, Pompton Lakes, NJ 07444, to provide planned service inspection tests for the Borough owned generators at a cost of \$2,100.00.
(Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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10. Approval of Social Affair Permits for Sussex Fire Department

A motion is in order to approve social affair permits for the Sussex Fire Department on March 14, 2015 and March 21, 2015. (Motion requested by Clerk)

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

| Member | Aye | Nay | N.V | ABS | Move | Sec |
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Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by:_____Seconded by:_____All in favor?_____