

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
NOVEMBER 4, 2015**

- A. **Mayor Rose** will call the meeting of **November 4, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for November 4, 2015.

E. **PRESENTATIONS:**

Jackie Espinosa, Area Manager from JCP&L will present an update of JCP&L activities.

- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

- G. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

I. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on October 20, 2015. (Absent: None)
(Motion requested by Clerk)

2. **Resolution 2015-159R – Schedule Special Meeting**

A motion is in order to adopt Resolution 2015-159R scheduling a Special Meeting on Tuesday, November 10, 2015, at 7:00 pm at the Sussex Municipal Building, 2 Main Street, Sussex, NJ 07461 to discuss a proposed Administrative Code Ordinance. NO FORMAL ACTION WILL BE TAKEN.
(Motion requested by Mayor)

3. **Resolution 2015-160R - Purchase Used Dump Truck**

A motion is in order to adopt Resolution 2015-160R authorizing the purchase of one 1998, International, S2500 dump truck with plow and salter/sander in the amount of \$7,500.00. (Motion requested by QPA)

4. Resolution 2015-161R - Houston-Galveston Cooperative

A motion is in order to adopt Resolution 2015-161R authorizing the Administrator/Clerk to execute an agreement with the Houston-Galveston Council Cooperative Purchasing Program for cooperative purchasing.
(Motion requested by QPA)

5. Resolution 2015-162R - Purchase of New Fire Apparatus

A motion is in order to adopt Resolution 2015-162R authorizing the purchase of a new fire apparatus (Rescue/Pumper) for the Borough of Sussex based on the HGACBuy contract #FS12-13, in the amount of \$457,009
(Motion requested by QPA)

6. Resolution 2015-163R – Fourth Quarter Water/Sewer Adjustments

A motion is in order to adopt Resolution 2015-163R approving water/sewer adjustments for the fourth quarter 2015.
(Motion requested by Water/Sewer Collector)

7. Adoption Ordinance 2015-12 – Pressure Relief Valve Section 12

A motion is in order to adopt Ordinance 2015-12 entitled “AN ORDINANCE AMENDING SUBSECTION 12-1.6, ENTITLED “CERTIFICATE OF OCCUPANCY”, OF SECTION 12-1, ENTITLED “BUILDING CODE”, OF CHAPTER XII, ENTITLED “BUILDINGS AND HOUSING”, OF THE CODE OF THE BOROUGH OF SUSSEX BY ADDING NEW SUBPARAGRAPH ENTITLED “PRESSURE RELIEF VALVE COMPLIANCE AS CONDITION FOR ISSUANCE OF CERTIFICATE OF OCCUPANCY”.” (Motion requested by Mayor)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-12

8. Adoption Ordinance 2015-13 – Pressure Relief Valve Section 13

A motion is in order to adopt Ordinance 2015-13 entitled “AN ORDINANCE AMENDING SUBSECTION 13-2.1, ENTITLED “SERVICE CONNECTIONS”, OF SECTION 13-2, ENTITLED “WATER REGULATIONS”, OF CHAPTER XIII, ENTITLED “WATER AND SEWER”, OF THE CODE OF THE BOROUGH OF SUSSEX BY ADDING NEW SUBPARAGRAPH ENTITLED “PRESSURE RELIEF VALVE”.” (Motion requested by Mayor)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-13

9. Introduction Ordinance 2015-16 – \$500,000.00 Bond Ordinance

A motion is in order to introduce Ordinance 2015-14 entitled “BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.”
(Motion requested by Council)

FINAL READING: NOVEMBER 14, 2015

10. Introduction Ordinance 2015-18 – Amending Chapter XXIV, Section 24-1.4

A motion is in order to introduce Ordinance 2015-14 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX” (Motion requested by Council)

FINAL READING: NOVEMBER 14, 2015

- J. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

- K. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property and Four Main Street driveway agreement.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- L. OLD BUSINESS:

1. **Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

(Motion requested by CFO)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04

- M. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.