

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
October 15, 2013**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
- No presentations are scheduled for tonight's meeting.
- E. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- G. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

- I. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- J. **OLD BUSINESS:**

K. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on September 17, 2013. (Absent: Lagattuta, Meyer) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on October 1, 2013. (Absent: None) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

3. Resolution 2013-110R – Water/Sewer Adjustments

A motion is in order to adopt a resolution approving water/sewer adjustment for the third quarter 2013. (Motion requested by Water/Sewer Collector)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Resolution 2013-111R – Establish Current Fund Surplus Policy

A motion is in order to adopt a resolution establishing a current fund surplus policy for the Borough as part of the State of New Jersey’s Best Practices Checklist. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Resolution 2013-112R – Establish Water/Sewer Fund Surplus Policy

A motion is in order to adopt a resolution establishing a water/sewer fund surplus policy for the Borough as part of the State of New Jersey’s Best Practices Checklist. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Resolution 2013-113R – Appointing Special Projects Engineer

A motion is in order to adopt a resolution accepting the Mayor’s appointment of Gerald G. Gardner, P.E., of the firm Houser Engineers, LLC as special Projects Engineer to resubmit a permit application to construct, modify & operate public water works as outlined in a revised proposal dated October 11, 2013. (Motion requested by Mayor Rose)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Replace Brick Pavers on Main Street

A motion is in order to direct the QPA to solicit proposals for the Borough to replace damaged bricks on Main Street amount not to exceed \$25,000. (Motion requested by Councilwoman Stendor)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Designate Name of Route 23 South

A motion is in order to direct the Clerk to prepare a resolution naming the new section of Route 23 South from Brookside Avenue southward “Standard Avenue”. (Motion requested by Councilwoman Stendor)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

9. Redevelopment Plan

A motion is in order to refer the draft entitled “The Route 23 Redevelopment Plan Borough of Sussex, Sussex County, New Jersey” dated October 3, 2013 to the Sussex Borough Planning/Zoning Board for their review and comments. (Motion requested by Rehabilitation Committee)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

10. Discussion of the Procurement Card Program

At this time there will be a discussion regarding how and whether a procurement card program could benefit Sussex Borough. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

11. 2013 Best Practice Worksheet

A motion is in order to accept the Best Practice Worksheet prepared by the CFO and Administrator and have the Clerk certify said document for transmittal to Trenton. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

12. Approval of Substitute Crossing Guard

A motion is in order to approve Steve Danner as a substitute Crossing guard at the rate of \$10.20 per hour. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by:_____Seconded by:_____All in favor?_____