

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ AT 7:00 P.M. ON
FEBRUARY 4, 2020**

Mayor Meyer led the assembly in the flag salute and requested a moment of silence.

Mayor Meyer stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

Mayor Meyer called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Walter Cleary, III, Mr. Charles H. Fronheiser, Jr., Mr. Robert Holowach, Mr. Mario Poggi and Mayor Edward Meyer.

Absent: Mr. Michael Brennan

Also present: Mrs. Antoinette Smith, Clerk/Administrator and Melissa Morales, Deputy Clerk

APPROVAL OF AGENDA

Mr. Holowach made a motion to approve the agenda for February 4, 2020. Motion seconded by Mr. Fronheiser.

Upon roll call vote:

Ayes: Cleary, Fronheiser, Holowach, Masson, Poggi

Nays: None

Abstentions: None

Absent: Brennan

PRESENTATIONS:

Assemblyman Space presented a plaque to former **Mayor Katherine Little**.

Mayor Meyer and the Borough Council presented of a Certificate of Appreciation to former **Mayor Katherine Little**.

DISCUSSION:

Fire Chief Marc Leech gave an update on the Sussex Fire Department 2019 call totals.

Mr. Holowach and Mr. Poggi left the dais at 7:40 pm.

Janine Byrnes, artistic director of the Cornerstone Theater, held a discussion on the theater.

Mr. Brennan joined the dais at 7:45 pm.

Mr. Holowach and Mr. Poggi came back to the dais at 7:58 pm.

There was no discussion held regarding Main Street.

COMMITTEE REPORTS: Mayor Meyer opened the floor to each member of the Council to offer their respective committee reports.

Mr. Brennan gave information on Spring Baseball registration for Sussex / Wantage Little League. Mayor Meyer stated the Little League parade is scheduled for April 18, 2020.

Mr. Fronheiser stated there was a meeting with Houser and DeBlock. They were advised the water tower needs a mixer which is \$35,000.00 and electric is required to run this, a PRV valve is needed on Smith Road to allow that to be remotely controlled. They want to give a price for hydro testing/mapping. Mr. Fronheiser stated we need to find out who owns Roy Court. Mr. Fronheiser asked who is responsible to fix the waterlines going up Route 23 by the DAR, by the school and Shoprite Liquors.

Mr. Demarest, DPW Supervisor, stated the street sweeper continues not to work correctly. He stated it has been in and out for service and repairs, but no issues can be detected.

Mr. Fronheiser asked for the status on the hot water heater and asked if pricing for showers were bring included. Mrs. Smith stated the office has been working on it. Mr. Fronheiser held a discussion on the garage door openers at the garage. He stated they have to be lubricated.

Mr. Cleary stated he reviewed the bills list on Sunday, February 2, 2020.

Mr. Poggi stated the new Parking Enforcement Officer started on January 22, 2020. Mr. Poggi stated he put in an application for the reality show, Hometown Takeover. Mr. Poggi offered no information on history.

Mrs. Masson offered no report on the Board of Health. Mrs. Masson stated the Grant Writer is available to speak at one of the Budget Meetings. She will ask him to come to the April meeting. Mrs. Masson shared an article from the Town of Wallkill in New York regarding their tanks.

Mr. Holowach stated they had a discussion with the Chief Strategy Officer from the New Jersey Redevelopment Authority. They assist people that are willing to partner with properties in the Opportunity Zone in getting some funding. Mr. Holowach stated he attended the Planning / Zoning meeting and a lot of time was spent on one property.

Mayor Meyer gave his report to the Council, touching up on some things. Mayor Meyer stated he and Toni were on the phone with Congressman Gottheimer and had a conversation about getting more money back into his District. Mayor Meyer stated he and Toni attended an OEM workshop on January 29, 2020 explaining the roles and responsibilities.

Mr. Cleary stated NORWESCAP is willing to do work for his brother's home in Phillipsburg.

Mayor Meyer stated he met the new owner who purchased 100 Main Street and had a great conversation with him.

CONSENT AGENDA:

Mayor Meyer requested that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

Mr. Holowach made a motion to approve the consent agenda of January 21, 2020. Motion seconded by Mr. Poggi.

Mrs. Masson made a motion to remove Correspondence #2 and Report #2. Motion seconded by Mr. Holowach.

Mrs. Masson held a brief discussion on Correspondence #2 and Report #2.

CORRESPONDENCE (ACCEPTANCE, FOR FILING ONLY, OF THE FOLLOWING):

1. Resolution from the Board of Chosen Freeholders list the Municipal Liaisons.
2. Letter dated January 27, 2020 from Township of Fredon regarding moving the school budget back to the April elections.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Planning Board Minutes for November 25, 2019.
2. Delinquent/Unpaid Utility Properties report as of January 13, 2020.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of February 4, 2020.

Upon roll call vote as submitted:

Ayes: Brennan, Cleary, Fronheiser, Holowach, Masson, Poggi

Nays: None

Abstentions: None
Absent: None

OPEN PUBLIC SESSION:

Mr. Poggi made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 10 minutes. Motion seconded by Mrs. Masson.

All were in favor.

Rich Klein, 35 Clove Ave., thanks the Mayor and Council for presentation to Former Mayor Little.

Brian Demarest, DPW Supervisor, held a brief discussion on a software, Maintain X, which would benefit the DPW employees.

There being no one else present who wished to address the Governing Body, Mr. Fronheiser made a motion to close the meeting to the public. Motion seconded by Mr. Holowach.

All were in favor.

OLD BUSINESS:

NEW BUSINESS:

Adoption of Ordinance 2020-01 AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING CHAPTER 18, ENTITLED "LAND SUBDIVISION", CHAPTER 19, ENTITLED "ZONING" AND CHAPTER 21, ENTITLED "SITE PLAN REVIEW" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SUSSEX.

Mr. Holowach made a motion to adopt Ordinance 2020-01 an ordinance of the Borough of Sussex, County of Sussex and State of New Jersey amending Chapter 18, entitled "Land Subdivision", Chapter 19, entitled "Zoning" and Chapter 21, entitled "Site Plan Review" of the revised general ordinances of the Borough of Sussex. Motion seconded by Mr. Fronheiser.

Before final roll call Mayor Meyer opened the meeting to the public for any questions or concerns regarding Ordinance 2020-01.

Upon roll call vote:
Ayes: Brennan, Cleary, Fronheiser, Holowach, Masson, Poggi
Nays: None
Abstentions: None
Absent: None

Mr. Fronheiser made a motion to approve resolutions 2020-49R through 2020-54R. Motion seconded by Mr. Holowach.

Resolution 2020-49R – Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2021-June 2025

Resolution 2020-50R – Recommendation of Award of State Aid Project

Resolution 2020-51R – Acceptance of Improvement Projects

Resolution 2020-52R – Updated Board of Health Appointments

Resolution 2020-53R – Updated Recreation Committee Appointments

Resolution 2020-54R – Authorizing Assignment of Tax Sale Certificate

Mrs. Masson held a brief discussion on Resolution 2020-49R and Resolution 2020-51R.

Upon roll call vote:
Ayes: Brennan, Cleary, Fronheiser, Holowach, Masson, Poggi

Nays: None
Abstentions: None
Absent: None

OPEN PUBLIC SESSION:

Mrs. Masson made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 10 minutes. Motion seconded by Mr. Fronheiser.

All were in favor.

There being no one present who wished to address the Governing Body, Mr. Poggi made a motion to close the meeting to the public. Motion seconded by Mr. Fronheiser.

All were in favor.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mr. Poggi made a motion to adjourn into closed executive session to discuss **Personnel, Purchase of Real Property, Redevelopment Area, Contract Negotiations and Pending Litigation**. Motion seconded by Mrs. Masson.

All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 10:03 p.m. and Mr. Brennan made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mr. Fronheiser.

All were in favor.

NEW BUSINESS: (Continued)

Resolution 2020-55R – Intent to Assign Tax Sale Certificate Block 702, Lot 18
Resolution 2020-56R – Intent to Assign Tax Sale Certificate Block 404, Lot 14
Resolution 2020-57R - Intent to Assign Tax Sale Certificate Block 703, Lot 13
Resolution 2020-58R – Use of Borough Vehicles for School/Training

Mr. Holowach made a motion approve Resolution 2020-55R through Resolution 2020-58R. Motion seconded by Mrs. Masson.

Mrs. Masson held a discussion on Resolution 2020-58R.

Mr. Cleary made a motion to pull and vote separately on Resolution 2020-58R. Motion seconded by Mr. Holowach.

Resolution 2020-55R – Intent to Assign Tax Sale Certificate Block 702, Lot 18
Resolution 2020-56R – Intent to Assign Tax Sale Certificate Block 404, Lot 14
Resolution 2020-57R - Intent to Assign Tax Sale Certificate Block 703, Lot 13

Mr. Cleary made a motion approve Resolution 2020-55R through Resolution 2020-57R Motion seconded by Mr. Fronheiser.

Upon roll call vote:
Ayes: Brennan, Cleary, Fronheiser, Holowach, Masson, Poggi
Nays: None
Abstentions: None
Absent: None

Resolution 2020-58R – Use of Borough Vehicles for School/Training

There being no motion or second authorizing the use of Borough Vehicles for School / Training.

Motion Failed.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Fronheiser made a motion to adjourn the meeting. Motion seconded by Mrs. Masson.

All were in favor.

Edward Meyer, Mayor

Antoinette Smith, Municipal Clerk

Date Approved: March 3, 2020