

**MINUTES OF THE REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
JANUARY 6, 2015**

Mayor Rose called the meeting to order and led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

Oaths of Office

Mark Zschack, Municipal Clerk, read the "Statement of County Canvassers."

Mark Zschack, Municipal Clerk, administered the Oath of Office to Councilman-Elect Robert Holowach for a three year term expiring December 31, 2017.

Mark Zschack, Municipal Clerk, administered the Oath of Office to Councilwoman-Elect Katherine Little for a three year term expiring December 31, 2017.

Mayor Rose requested the clerk to call the roll of the 2015 Governing Body.

Upon roll call, the following members of the Governing Body were present: Mr. Robert Holowach, Mr. Bruce LaBar, Mrs. Katherine Little, Mrs. Linda Masson, Mrs. Annette Stendor, Mrs. Georgeanna Stoll, Mayor Jonathan Rose.

Absent: None

Also present: Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A. and Mr. Mark Zschack, Municipal Administrator/Clerk

APPROVAL OF AGENDA

Mrs. Stoll made a motion to approve the agenda for January 6, 2015 with the following changes:

Removal of Consent Agenda Resolution #2015-05R Designating Official Depositories (page 2)

Removal of item number 8 Resolution #2015-19R – Appointment of CFO (page 4)

Under MAYOR'S APPOINTMENTS removal of Resolution #2015-22R – Appointments to Borough Government (page 5)

Under MAYOR'S APPOINTMENTS rewording of Resolution #2015-29R – Water Sewer Rate Structure Committee to read: A motion is in order to adopt Resolution 2015-29R approving the Mayor's appointments for the Water Sewer Rate Structure Committee for 2015. (page 6)

Motion seconded by Mr. LaBar

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

PRESENTATIONS:

Mayor Rose presented a plaque to former Councilman Salvatore Lagattuta honoring his hard work and dedication to the residents of Sussex Borough during his term as Councilman and member of the Land Use Board.

Mayor Rose read a plaque that will be given to former Councilwoman Marina Krynicky honoring her hard work and dedication to the residents of Sussex Borough during her term as Councilwoman.

CONSENT AGENDA

Mayor Rose stated that Resolutions #2015-01 through #2015-10, with the exception of Resolution #2015-05R will be considered in one motion.

Resolution #2015-01R – 2015 Holidays

Resolution #2015-02R – 2015 Rules and Regulations

Resolution #2015-03R – 2015 Meeting Dates

Resolution #2015-04R – Setting Rates of Interest for 2015

Resolution #2015-06R – Designation of Official Newspaper

Resolution #2015-07R - Authorize Legal Defense of Tax Appeals

Resolution #2015-08R – Authorize Cancellation of Record

Resolution #2015-09R - Adopt a Cash Management Plan

Resolution #2015-10R – Reauthorizing Petty Cash Funds

Mr. Holowach made a motion to adopt resolution #2014-01R through #2015-10, with the exception of Resolution #2015-05R. Motion seconded by Mrs. Stoll

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

NEW BUSINESS

Resolution #2015-23R – Fire Department Officers

Mrs. Little made a motion to adopt Resolution 2015-23R approving the Mayor's appointments for the Sussex Fire Department Officers for 2015.

Motion seconded by Mr. LaBar

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Mark Zschack, Municipal Clerk administered the Oath of Office to the Officers of the Sussex Fire Department

PROFESSIONAL SERVICES APPOINTMENTS

Resolution #2015-11R –Borough Attorney

Mr. LaBar made a motion to adopt Resolution 2015-11R appointing Frances J. McGovern of the firm McGovern and Roseman, P.P. as the Borough Attorney for the year 2015.

Motion seconded by Mrs. Stoll

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-12R – Bond Counsel

Mr. LaBar made a motion to adopt Resolution 2015-12R appointing Robert H. Beinfield, Esq. of the firm Hawkins Delafield & Wood LLP as Sussex Borough Bond Counsel for the year 2015. Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-13 – Municipal Engineer

Mrs. Little made a motion to adopt Resolution 2015-13R appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Municipal Engineer for the year 2015. Motion seconded by Mrs. Masson

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-14R – Water/Sewer Engineer

Mrs. Stoll made a motion to adopt Resolution 2015-14R appointing Gerald G. Gardner, P.E., of the firm Houser Engineering, LLC as Sussex Borough Water/Sewer Engineer for the year 2015. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-15R - Auditor

Mr. LaBar made a motion to adopt Resolution 2015-15R appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2015. Motion seconded by Mrs. Stendor

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-16R – Appointing Dam Engineer

Mrs. Stoll made a motion to adopt Resolution 2015-16R appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2015. Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-17R – Appointing Professional Planner

Mrs. Little made a motion to adopt Resolution 2015-17R appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2015. Motion seconded by Mr. LaBar

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-18R – Adopting 2015 Temporary Budget

Mr. LaBar made a motion to adopt Resolution 2015-18R approving the 2015 temporary budget for the Current Fund in the amount of \$424,251.00 and Water/Sewer in the amount of \$941,637.00 Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-20R – Appointment of Clean Communities Coordinator

Mrs. Stoll made a motion to adopt Resolution 2015-20R appointing the Sussex Borough Municipal Clerk as the Clean Communities Coordinator for the year 2015. Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

COUNCIL APPOINTMENTS

Council President

Mrs. Little nominated Linda Masson to serve as Council President for 2015.

Resolution #2015-21R – Appointment of Council President

Mrs. Stendor made a motion to adopt Resolution 2015-21R appointing Mrs. Linda Masson to the position of Council President for the year 2015. Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: Holowach, Little, Masson, Stendor

Nays: LaBar

Abstentions: Stoll

Absent: None

Mayor Rose opened the floor for Council nominations to the position of Full Member Class III on the Land Use Board for the year 2015.

Mrs. Masson nominated Mrs. Katherine Little to serve on the Land Use Board for the year 2015 as a Full Member Class III (one year term)

Land Use Board

Mrs. Masson made a motion to select Mrs. Katherine Little to serve on the Land Use Board for the year 2015 as a Full Member Class III (one year term)
Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

MAYOR'S APPOINTMENTS

Resolution #2015-24R – Land Use Board

Mrs. Little made a motion to adopt Resolution 2015-24R approving the Mayor's appointments for the Sussex Land Use Board for 2015. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-25R – Board of Health

Mrs. Little made a motion to adopt Resolution 2015-25R approving the Mayor's appointments for the Sussex Board of Health for 2015. Motion seconded by Mrs. Masson

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-26R – Shade Tree Commission

Mrs. Little made a motion to adopt Resolution 2015-26R approving the Mayor's appointments for the Sussex Shade Tree Commission for 2015.

Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: LaBar

Absent: None

Resolution #2015-27R – Recreation Committee

Mrs. Stoll made a motion to adopt Resolution 2015-27R approving the Mayor's appointments for the Sussex Recreation Committee for 2015.

Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-28R – Emergency Management Council

Mrs. Stoll made a motion to adopt Resolution 2015-28R approving the Mayor's appointments for the Sussex Emergency Management Council for 2015. Motion seconded by Mrs. Stendor

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2015-29R – Water Sewer Rate Structure Committee

Mr. Holowach made a motion to adopt Resolution 2015-29R approving the Mayor's appointments for the Water Sewer Rate Structure Committee for 2015. Motion seconded by Mrs. Stoll

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Lien Redemption

Mr. Holowach made a motion to approve the Lien Redemption Certificate # 13-08 for Block 501 Lot 10, 5 Munson Street, Sussex in the amount of \$4,109.02.

Motion seconded by Mrs. Stendor

Upon roll call vote:

Ayes: Holowach, LaBar, Little, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

MAYOR'S APPOINTMENTS- Council Committees

Mayor Rose announced his appointments to various Committees for the year 2015.

Personnel Subcommittee – Meet when necessary

1) Bruce LaBar (Chairperson)

2) Linda Masson

3) Jonathan Rose

Finance Subcommittee – Meet twice per month for bills

1) Bruce LaBar (Chairperson)

2) Robert Holowach

3) Annette Stendor

DPW Subcommittee – Meet once per month

1) Katherine Little (Chairperson)

2) Robert Holowach

3) Bruce LaBar

Court Representative

1) Annette Stendor

Fire Commissioner

1) Bruce LaBar

Liaison to Sussex/Wantage School District

1) Robert Holowach

Solid Waste Advisory & Water Quality Management

1) Katherine Little

Liaison to High Point Regional School District

- 1) Georgeanna Stoll

Liaison to SCMUA

- 1) Linda Masson

Liaison to Board of Chosen Freeholders

- 1) Katherine Little

OPEN PUBLIC SESSION

Mrs. Stoll made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mrs. Masson
All were in favor.

There being no one present who wished to address the Governing Body, Mrs. Little made a motion to close the meeting to the public. Motion seconded by Mr. LaBar
All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Stoll made a motion to adjourn the meeting. Motion seconded by Mrs. Little
All were in favor.

Jonathan Rose, Mayor

Mark Zschack, Municipal Clerk