

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
January 22, 2013**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **Discussion – Vacant Council Seat**

At this time a discussion will take place regarding the council seat vacated on January 5, 2013 by Mr. Frank Dykstra.

Three names were submitted for consideration:

Robert Holowach
Georgeanna Stoll
Edward Meyer

E. **PRESENTATIONS:**

- a. **Fire Department** - Chief Rick VanderPloeg and Deputy Chief Jake Little of the Sussex Fire Department will offer a beginning of the year report on behalf of the Department.

F. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.

G. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

I. ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

J. OLD BUSINESS:

K. NEW BUSINESS:

1. Reimbursement for Vehicle Damage

A motion is in order to approve a payment to Nicole Hand in the amount of \$800.00 for reimbursement for a claim that the Borough’s insurance carrier denied.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

2. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on December 18, 2012. (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

3. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Reorganization Meeting held on January 4, 2013 (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

4. Resolution 2013-33R - Appointment of Registered Municipal Clerk

A motion is in order to approve a resolution appointing Mark Zschack as the Registered Municipal Clerk for the Borough of Sussex as of October 18, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

5. Resolution 2013-36R - First Quarter Water/Sewer Adjustments

A motion is in order to adopt a resolution approving water/sewer adjustments for the first quarter 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

6. Award of Contract – B & G Elevator for Preventative Maintenance

A motion is in order to enter into a contract with B & G Elevator in the amount of \$205.00 per month for the preventative maintenance of the elevator at 2 Main Street.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

7. Approval of Dog Census Agreement

A motion is in order to approve an agreement with Vernon Township to conduct a Borough wide dog census in 2013 for a cost not to exceed \$1,500.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

8. Time Extension for Mandatory Notice to Connect

A motion is in order to approve the request from Mrs. Mina Xhudo, 41 Unionville Avenue to grant a time extension for the Mandatory Notice to Connect until March 1, 2014.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

9. Elevator Repairs for Crescent Theater

A motion is in order to approve a request from Bob Holowach for Sussex Borough to cover the cost of repairs to the elevator in the Crescent Theater in the amount of \$1,190.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

10. Resolution 2013-37R – Appointment of Borough Attorney

A motion is in order to approve a resolution appointing John E. Ursin, Esq. of Scheneck, Price, Smith & King as Sussex Borough Attorney for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by:_____Seconded by:_____All in favor?_____